

## JOB DESCRIPTION

Position: Police Officer  
Section: General or Special Operations or Services Section  
Division: May be assigned to any Division  
Responsible To: Chief of Police  
Authority: May supervise trainees or other personnel, as directed by the Sergeant under the authority of the Lieutenant. Acts as Sergeant in the absence of and at the direction of the Sergeant.

Salary Classification: Patrolman

### Functional description:

Patrols assigned areas to protect life and property, prevents and discovers crimes, and enforces vehicle operations and parking laws; answers calls involving fires, accidents, deaths, and various misdemeanors and felonies; makes arrest and issues traffic citations; conducts preliminary and follow-up criminal investigations as directed; maintains surveillance on criminal suspects; escorts prisoners and serves warrants; checks security of business establishments and city facilities; inspects vehicles for tilting where applicable; checks pawn shops and second hand stores for stolen property; photographs and fingerprints crime scenes in the absence of identification officer; completes reports of arrest, accidents, interviews, initial and follow-up investigations; collects and secures evidence; receives complaints from the public and resolves them or refers them to appropriate officials; attends training sessions; acts as trainer of new personnel; testifies in courts; provides assistance to the public in accordance to established departmental guidelines; assist other agencies and/or divisions as assigned; operates vehicles and radios and other duties as required.

### Qualifications:

Must meet all standards for appointment as established by the Texas Commission of Law Enforcement Officer Standards and Education under Article 4413 (29aa) Vernon's Texas Civil Statutes, and as otherwise established by statute or lawful action of the Vidor Police Department or the City of Vidor.

Possession of appropriate valid driver's license.

(Should be appointed subject to successful completion of certain prescribed training and satisfy a minimum probationary period.)