



APPLICATION FOR EMPLOYMENT

AN EQUAL OPPORTUNITY EMPLOYER: We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

(Please Print or Type)

Last Name	First Name	Middle Initial	Date of Application
Address			Telephone Number(s)
City	State	Zip Code	TX Driver's License #
Position(S) Applied For:			Social Security # <i>(Voluntary)</i>

Have you ever been employed with the City of Vidor before? Yes No

If yes, give date ____/____/____

Do you have any relatives (including in-laws) working for or holding an office with the City of Vidor? Yes No

If yes, state name, relationship, & department _____

Are you currently employed? Yes No

May we contact your employer? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? *(Proof of citizenship or immigration status will be required upon employment.)* Yes No

Are you currently on "lay-off" status and subject to recall? Yes No

Have you been convicted of, or pled guilty to, or no contest to, received probation, deferred adjudication or been placed on any form of diversion for any criminal offense (misdemeanors and/or felonies), in any court other than Juvenile Court? *(Conviction will not necessarily disqualify an applicant from employment.)* Yes No

If Yes, please explain _____

Can you travel if job requires it? Yes No

Date available for work ____/____/____

What is your desired salary range? _____

Are you available to work: Full Time Part-Time Shift Work Temporary

EDUCATIONAL BACKGROUND

School	Name & Address of School	Course of Study	# of Years Completed	Did You Graduate?	Diploma/Degree Received
High School					
Business/Technical School					
College					
Graduate School					
Other (Specify)					

WORK EXPERIENCE

List all employment (including military service) for at least the past 10 years or for your last two (2) employers, whichever is greater. Begin with your present or most recent job and work back. (Attach a separate sheet if necessary.)

EMPLOYER:	DATES EMPLOYED	WORK PERFORMED:
	FROM TO	
ADDRESS:		
TELEPHONE #:		
	HOURLY RATE/SAL.	
STARTING/PRESENT JOB TITLE:	STARTING PRESENT	
SUPERVISOR:		
REASON FOR LEAVING:		MAY WE CONTACT?

EMPLOYER:	DATES EMPLOYED	WORK PERFORMED:
	FROM TO	
ADDRESS:		
TELEPHONE #:		
	HOURLY RATE/SAL.	
STARTING/PRESENT JOB TITLE:	STARTING ENDING	
SUPERVISOR:		
REASON FOR LEAVING:		MAY WE CONTACT?

EMPLOYER:	DATES EMPLOYED	WORK PERFORMED:
	FROM TO	
ADDRESS:		
TELEPHONE #:		
	HOURLY RATE/SAL.	
STARTING/PRESENT JOB TITLE:	STARTING ENDING	
SUPERVISOR:		
REASON FOR LEAVING:		MAY WE CONTACT?

DRIVER'S LICENSE INFORMATION

An acceptable driving record is a requirement for employment with the City of Vidor. If the position you are applying for requires a CDL, make sure that is included in the license information you submit.

Do you have a current and valid driver's license? Yes No

DRIVER'S LICENSE NUMBER:	STATE:	CLASS:	EXPIRATION DATE:
LIST ALL RESTRICTIONS ON YOUR CURRENT DIRVER'S LICENSE:			

List all traffic offenses and citations you have received during the preceding four (4) years.

OFFENSE OR CITATION	DATE	CITY/STATE	CIRCUMSTANCE	DISPOSTITION

Have you been involved in a motor vehicle accident? If so, when and where?

SPECIAL SKILLS

SUMMARIZE SPECIAL JOB RELATED SKILLS AND QUALIFICATIONS (INCLUDE EQUIPMENT OPERATED):

INDICATE ANY FOREIGN LANGUAGES YOU CAN SPEAK, READ, AND/OR WRITE:

ADDITIONAL INFORMATION

LIST ANY PROFESSIONAL, TRADE, BUSINESS OR CIVIC ACTIVITIES AND OFFICES HELD:

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STATE ANY ADDITIONAL INFORMATION YOU FEEL MAY BE HELPFUL TO US IN CONSIDERING YOUR APPLICATION:

REFERENCES

Do not include family members or past supervisors.

NAME	ADDRESS	PHONE #	OCCUPATION
1.			
2.			
3.			

APPLICANT'S STATEMENT

I certify that the answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with City of Vidor is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

I understand that in keeping with the City of Vidor's commitment to providing a safe, efficient drug-free environment for all employees, I will be required to submit to a pre-employment drug-screen.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate discharge. I understand, also, that I am required to abide by all rules and regulations of the City of Vidor.

Applicant's Signature

Date